I am pleased to have you read our first Annual Report from the Student Affairs Division at the University of Memphis. We had a productive, exciting, and challenging year in 2003-2004. I completed my first year as Vice President and we had quite a few staff changes. We have a dedicated, enthusiastic and proactive staff working daily to improve our commitment to our division mission of "Students Learning Through Engagement and Involvement." I am delighted to have you learn more about our division, our staff, our programs, and our accomplishments. We welcome your comments and feedback.

Rosie Phillips Bingham
Vice President for Student Affairs

Table of Contents

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Affairs Division</td>
<td>1</td>
</tr>
<tr>
<td>Enrollment Profile</td>
<td>4</td>
</tr>
<tr>
<td>Retention</td>
<td>5</td>
</tr>
<tr>
<td>Commencement</td>
<td>9</td>
</tr>
<tr>
<td>Student Development</td>
<td>11</td>
</tr>
<tr>
<td>Adult and Commuter Student Services</td>
<td>13</td>
</tr>
<tr>
<td>Career and Employment Services</td>
<td>15</td>
</tr>
<tr>
<td>Center for Student Development</td>
<td>17</td>
</tr>
<tr>
<td>Student Disability Services</td>
<td>19</td>
</tr>
<tr>
<td>Student Health Services</td>
<td>22</td>
</tr>
<tr>
<td>Student Life</td>
<td>24</td>
</tr>
<tr>
<td>Campus Recreation Intramural Services</td>
<td>26</td>
</tr>
<tr>
<td>Judicial and Ethical Programs</td>
<td>28</td>
</tr>
<tr>
<td>Minority Affairs</td>
<td>31</td>
</tr>
<tr>
<td>Residence Life and Dining Services</td>
<td>33</td>
</tr>
<tr>
<td>Student Leadership and Involvement</td>
<td>37</td>
</tr>
<tr>
<td>University Center</td>
<td>39</td>
</tr>
<tr>
<td>Student Affairs 2004-2005 Initiatives</td>
<td>41</td>
</tr>
</tbody>
</table>
Mission

Students Learning Through Engagement and Involvement

Vice President for Student Affairs Information:

Vice President:
Rosie Phillips Bingham, Ph.D.

Vice President’s Office:
235 Administration Building
University of Memphis
Memphis, TN 38152

Phone: 678-2114
Fax: 678-5206

Academic year 2003-2004 was a period of major change and substantial accomplishments within the Division of Student Affairs at the University of Memphis. The Division welcomed several new directors and provided administrative and other support for the implementation of the “one-stop shopping” concept with the completion of the move to Wilder Tower/Brister Hall. The newly integrated center allows students to have access to all student services in one building.

Customer service was and will continue to be a high priority as we work to be at the heart of the growth and change during the next era of the University.

The Division’s goals follow on this page. Descriptions of objectives as carried out by departments and offices are published on subsequent pages, along with each department’s mission and other information.

Goals to increase student success, retention and graduation rates:

➢ Deliver high quality cutting-edge programs and services that promote and enhance student learning.

➢ Develop partnerships and collaborations with various constituencies that augment student learning.

➢ Develop communities that increase students’ sense of belonging and enjoyment of the university experience.

➢ Recruit and retain high quality staff.

➢ Provide physical facilities conducive to learning and discovery.
Major Changes within the Division of Student Affairs 2003-2004

✓ New Director of Adult & Commuter Services, Director of Student Disability Services, Associate Dean for Student Leadership & Involvement, Testing Supervisor, Assistant Vice President for Student Development and Internship Coordinator

✓ Move to Wilder Complete

✓ University Center Renovation Committee formed

✓ Parent Listserv Implemented

✓ Internship Program Launched

✓ Advisory Boards in Career Services and Adult & Commuter Services Established

✓ First Year Experience Team Established

✓ Deans & Directors Presentations to President and Vice President of Business and Finance

Initiatives

✓ University Center site selection
✓ Non-Profit Career Fair
✓ Development of Trio Grant Proposal for At-Risk Students
✓ Off-Campus Housing Fair
✓ On-line Student Event Approval
✓ Career Fairs
✓ Southern Placement Exchange
✓ Black History Month
✓ Health Fair
✓ Memphis in May Student Affairs Conference
✓ Empowered Men of Color
✓ Retention Committee
✓ Multicultural Festival
✓ New Student Convocation
The University of Memphis
Student Profile

* 85 – 90% of students work
* One third are married
* Most pay their own way to college
* Higher proportion than average of first generation university students
* 47% are 24 or older
* Over 15,000 students are receiving financial aid
* 4% of our students utilize the Student Disability Services Office

Enrollment Fall 2004

<table>
<thead>
<tr>
<th>TOTAL</th>
<th>20,668</th>
</tr>
</thead>
<tbody>
<tr>
<td>UNDERGRADUATE</td>
<td>15,928</td>
</tr>
<tr>
<td>GRADUATE</td>
<td>4,740</td>
</tr>
<tr>
<td>Masters</td>
<td>3,523</td>
</tr>
<tr>
<td>Professional</td>
<td>436</td>
</tr>
<tr>
<td>Doctoral</td>
<td>781</td>
</tr>
</tbody>
</table>

Student Affairs
Major Annual Events

• Warm Welcome & Move-in Assistance
• Black Scholars Breakfast
• Black History Month
• MIMSAC (Memphis in May Student Affairs Conference)
• Off-campus housing Information fair
• Career and Internship Expo
• Graduate and Professional School Fair
• Student Health Fair
• Alcohol Screening Day
• Up ‘til Dawn
• Honors Assembly
• President’s Student Leadership Recognition Awards
• Frosh Camp
• Honorary Society Inductions-Omicron Delta Kappa, Who’s Who, Alpha Lambda Delta, Phi Kappa Phi
• Pyramid Awards
• Follies/All-Sing Greek Events
• Synergy (student leader retreat) Women’s Panhellenic Council, Interfraternity Council and National Pan-Hellenic Council Recruitment
Full-Time and Part-Time Enrollment
Fall 2004

Enrollment by Gender Fall 2004

Racial Breakdown
Fall 2004
The Division of Student Affairs continued to work on retention. The retention rate for first-time full-time African American males increased significantly to 75 percent for Fall 2002. For the first-time, full-time freshmen, the first 12 months of enrollment are critical for impacting retention. First time, full-time freshmen students with high ACT scores (19-30) and low high school GPA (<2.2) are at risk for dropping out of college. The retention team continued its phone intervention with these students in order to increase the retention rate of this group.

Empowered Men of Color (EMOC), organized and founded in spring 2003 to provide support and serve the needs of the African American male to help increase their rate of retention at the university, is proving to be a viable program in retaining and improving the academic performance of minority men.

Yo! S.M.A.R.T. Retention Program: A retention strategy for “at risk” students at the University of Memphis is seeing an increase in self-esteem among students involved in the program plus the students are more optimistic and satisfied with life. The retention rate is approximately 77% and their grades after an initial drop have remained steady or improved.

http://oir.memphis.edu/ir_group/retention/ANNUAL_RETENTION_REPORT_2002_2003.PDF

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTAL</td>
<td>71.3%</td>
<td>75.1%</td>
</tr>
<tr>
<td>Black</td>
<td>66.3%</td>
<td>74.3%</td>
</tr>
<tr>
<td>White</td>
<td>73.9%</td>
<td>74.8%</td>
</tr>
<tr>
<td>Male</td>
<td>68.2%</td>
<td>71.3%</td>
</tr>
<tr>
<td>Female</td>
<td>73.8%</td>
<td>78.1%</td>
</tr>
<tr>
<td>Black Male</td>
<td>58.9%</td>
<td>75.0%</td>
</tr>
</tbody>
</table>
• Freshman Convocation

• First Year Experience Team

• Student Services Audit for College of Education

• Parent Listserv

• Living/Learning Communities

• Student Activities & Residence Life Programming

• Retention Committee
Generation of New Resources

- Computer Based Testing with Educational Testing Service
- Campus Recreation revenue
- Housing Revenue
- Adult & Commuter Student Services Housing Fair
- Commencement Photography
- Shifted Programs and Services for Several Areas from E&G to Fee Supported over Past Decade
Colis Chambers has been a full-time employee at the University of Memphis for seventeen years. She has served in her current capacity since 1994 and is responsible for the preparation and management of the Division of Student Affairs budget. Colis obtained a BBA in Accounting in 1987 and a Master of Science in Leadership and Policy Studies in 2000 from the U of M. She has been honored with the Pyramid Award, Meerkat Award and the Dr. Martin Luther King Jr. Human Rights Award.

Dr. Barbara Bekis is coordinator of the U of M’s Educational Support Program (ESP) and supervisor for Supplemental Instruction and the ESP Tutor Core. She joined the University as a part-time employee in 1982 and went full-time in 1988, when she became the first ESP learning specialist.

A graduate of Georgetown College, Bekis earned master’s and doctoral degrees in education from the U of M. She has taught at the high school and college levels.
Commencement
Marion Emslie, Ed.D.
University Center, Room 117
Memphis, Tennessee 38152
Phone: (901) 678-5547
www.people.memphis.edu/~Commencement

The University celebrates the completion of a degree with a formal commencement ceremony filled with tradition and color, acknowledging the role of the academy in society. The ceremony is open to the public and draws attention to the achievement of our students and their potential contribution to the advancement of the community. The Commencement Office orchestrates and supports three commencements every year – May, August, and December.

In 2003-2004 there were over 3,000 graduates, with over 75% participating in the ceremonies. Attendance has increased with an audience of approximately 10,000 in May 2004.

Commencements in 2003-04 were held at the Pyramid in Memphis. Starting December 2004, Commencement will be held in the FedExForum.
Other functional responsibilities:

Graduate Salute

A collaborative celebratory event held in the University Center second floor lounge to provide graduating students with information related to: commencement event, caps and gowns, senior rings, commencement invitations, alumni relations, graduate school, career services, transcripts and other pertinent information.

Honors Assembly

A formal university-wide annual recognition of student academic achievement. Awards given by each college are highlighted. Each Dean verbally recognizes each student as they walk across Rose Theatre stage to accept their award and shake hands with the President.

Advisor to honorary societies:

Alpha Lamda Delta-Founded specifically to honor excellent academic achievement by students in their first year of study in higher education. The Society has numerous programs to encourage continued superior classroom performance, such as awards, national workshops, campus activities and fellowships and loans for undergraduate, graduate and professional study.

Phi Kappa Phi -The Honor Society of Phi Kappa Phi is a 107-year-old organization whose mission is "to recognize and promote academic excellence in all fields of higher education and to engage the community of scholars in service to others." The organization is comprised of nearly 300 chapters located in the United States, Puerto Rico, and the Philippines, which together induct more than 30,000 members each year.
Student Development is committed to supporting the University of Memphis in achieving its mission as an urban university and to enhancing the development of students as total people. Student Development is dedicated to helping students grow intellectually, spiritually, vocationally, emotionally, and socially. The staff develops and increases knowledge about students through scholarship, research, and participation in professional organizations. We strive to use that knowledge in consultations with students, staff, faculty, and the surrounding community. Our goal is to create a healthy campus climate so that students can achieve academically and socially in ways that will facilitate their transition into the world of work and public service.
The mission of the Student Development Department is accomplished through the five departments listed below:

**Career and Employment Services:**
...assists graduating students and alumni in locating internships and career employment in business, education, government, industry, and service organizations, and is located in 400 Wilder Tower.

*Phone: 901-678-2239*  
*Website: [http://www.people.memphis.edu/~univplace/](http://www.people.memphis.edu/~univplace/)*

**Center for Student Development:**
...is a comprehensive counseling and assistance facility providing academic, psychological, and career resources for students to draw upon as they encounter the developmental tasks concomitant with their educational experience. The main office is located in 111 Scates Hall.

*Phone: 901-678-2067*  
*Website: [http://www.people.memphis.edu/~counsel/](http://www.people.memphis.edu/~counsel/)*

**Student Health Services:**
...provides treatment for short-term, acute illness and injuries on an outpatient basis to all students with a valid ID card. Faculty and staff are eligible for limited services for a small fee. Dispensary services are available to students only, and is located First Floor, Health Center Building.

*Phone: 901-678-2287*  
*Website: [http://www.people.memphis.edu/~health/](http://www.people.memphis.edu/~health/)*

**Student Disability Services:**
...provides information and support services to enable students to take full advantage of the educational opportunities at the University of Memphis, and is located in 100 Wilder Tower.

*Phone: 901-678-2880*  
*Website: [http://www.people.memphis.edu/~sds/](http://www.people.memphis.edu/~sds/)*

**Adult and Commuter Student Services**
Serves the learning needs of adult and commuter students and provides leadership in advancing the practice of lifelong learning, and is located in 424 University Center.

*Phone: 901-678-2995*  
*Website: [http://www.memphis.edu/acss](http://www.memphis.edu/acss)*
MISSION STATEMENT

To serve the learning needs of adult and commuter students and provide leadership in advancing the practice of lifelong learning

-Our defined population of adult students usually attends school full or part-time, work full or part-time, may be married or single, have a child or children, or have other family responsibilities. The Adult and Commuter Student Services office encourages and supports prospective nontraditional students who have been away from school for a period of time.

--Our defined population of commuter students usually attends school full or part-time, work full or part-time, may live at home with their parent(s), may share an apartment with a roommate, may be a parent or have other family responsibilities. This office also provides information and referrals to adult and commuter students about all aspects of academic and social life at The University of Memphis.

--The Adult and Commuter Student Services office serves as an advocate by providing various support services to assist adult and commuter learners in managing their busy lives.
Adult Student Association

"An organization dedicated to helping adult students excel at The University of Memphis!"

The Adult Student Association (ASA) is an organization devoted to helping adult students excel at university life.

Objectives include:
Identifying the problems of adult students
Organizing forums to discuss these problems
Serving as an advocacy group seeking change within the University for the benefit of adult students
Serving as a voice for all adult students
Serving adult students through the dissemination of information valuable to them

Adult & Commuter Student Services
Accomplishments

Hosted the monthly Adult Student Association meetings which helped learners to band together thus becoming stronger and better able to meet the challenges that they share with other adult students.

Hosted four workshops:
- How to write an Effective Paper
- Best Methods in Self Defense
- How to Have a Healthy Relationship
- Tiger (Computer) Technology
- Understanding Lease Agreements

Conducted ACAD 1100 – Introduction to the University for Adult Students

Established a New Student Orientation Planning Committee

FYE Committee (For Your Entertainment)
This subcommittee of the Adult Student Association was formed to plan potlucks, tailgate parties and other fun activities for adult learners and family members.

Off Campus Housing Fair
MISSION STATEMENT

We help prepare students with proficient job search skills that enable them to effectively represent themselves to prospective employers with special emphasis placed on completing an internship. Provide employers with electronic means to view resumes of viable candidates as well as the opportunity to conduct on-campus interviews. Sponsor career, internship, graduate school, and education fairs throughout the year. The unique mission of Career and Employment Services is essential to the University for meetings its teaching, research, and public service mission.

The Value of Internships

Employers rate relevant work experience as the most important criteria during the job selection process. Internships provide practical, meaningful experience related to a student’s career objectives and are becoming increasingly popular each year. In fact, 74% of U.S. employers hire interns. The University of Memphis Career and Employment Services want to make sure our students are equipped with the necessary tools to land a job after graduation. Internship experiences will be an invaluable asset to students during the job search.

Contact:
Sarabeth Beekman
678-5634
sbeekman@memphis.edu
More students than ever before are active users of eRecruiting which is a free Career Management software. The software allows students and alumni to upload their resume, view actual job listings, and internships. There are 1,127 active unique students in eRecruiting. A total of 2,500 resumes are active in eRecruiting. The breakdown of electronic resume books and resumes follows:

<table>
<thead>
<tr>
<th>Category</th>
<th>Resumes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alumni Seeking Employment</td>
<td>356</td>
</tr>
<tr>
<td>Students Seeking Full Time Employment</td>
<td>1,053</td>
</tr>
<tr>
<td>Students Seeking Internships</td>
<td>200</td>
</tr>
<tr>
<td>Students Seeking Part-Time Employment</td>
<td>594</td>
</tr>
<tr>
<td>Recent Graduates (December 2003 and May 2004)</td>
<td>299</td>
</tr>
</tbody>
</table>

**TOTAL:** 2,502 Active Resumes

Career and Employment Services also offers the following events throughout the school year:

**Career and Internship Expo**
The Career and Internship Expo are annual events with numerous employers, including business, industry, non-profit and government agencies. The fair will bring many employers to campus for purposes of seeking degreed candidates for full time jobs and internships.

**The Graduate School Fair** allows students to meet with representatives from graduate, law, pharmacy, and seminary schools.

**Education Fair** - Each Spring, the C&ES office and the College of Education co-sponsor an education career fair for those students seeking teaching or professional positions in the school systems.

Past Attendance
2002-2003 Fair Attendance
Corporate/Government: 56 Employers
Education Fair: 42 School Systems
Graduate School Fair: 94 Professional Program Representatives

Resume and Interview workshops
On-Campus Interviews
Over 1,000 employers are invited to campus each year to recruit graduating students.
MISSION STATEMENT

The Center for Student Development, made up of the Psychological Counseling Unit, the Career Counseling Unit, the Educational Support Program, and the Testing Center, is a comprehensive student development agency committed to providing a seamless set of services to assist students in actualizing their maximum potential.

To implement this mission, the Center for Student Development seeks:

➢ To build on students' awareness of mental health, career planning, and educational issues.

➢ To increase effective coping skills of students by helping them to develop positive mental health practices.

➢ To improve students' decision-making skills by assisting them in being proactive in making life choices.

➢ To enhance students' ability to interact by increasing their opportunities for involvement in activities.

➢ To maximize students' appreciation and awareness of individual differences and diversity.
The visible manner in which the Center for Student Development makes its services known and available to University of Memphis students by participating in:

- New Student Orientation Guide Training
- Presentations to ACAD classes
- Health Fair, Student Services Fair, Alcohol Screening Day, and Multicultural Festival and various other events

### Psychological Counseling Unit

Students Served by Classification 2003 - 2004

<table>
<thead>
<tr>
<th>Classification</th>
<th>Students Served</th>
</tr>
</thead>
<tbody>
<tr>
<td>Freshman</td>
<td>181</td>
</tr>
<tr>
<td>Sophomore</td>
<td>145</td>
</tr>
<tr>
<td>Junior</td>
<td>140</td>
</tr>
<tr>
<td>Senior</td>
<td>165</td>
</tr>
<tr>
<td>Graduate</td>
<td>87</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>718</strong></td>
</tr>
</tbody>
</table>

### Educational Support Program

Student Contacts by Classification 2003 - 2004

<table>
<thead>
<tr>
<th>Classification</th>
<th>Contacts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Freshman</td>
<td>2,493</td>
</tr>
<tr>
<td>Sophomore</td>
<td>2,363</td>
</tr>
<tr>
<td>Junior</td>
<td>3,511</td>
</tr>
<tr>
<td>Senior</td>
<td>4,131</td>
</tr>
<tr>
<td>Graduate</td>
<td>943</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>13,441</strong></td>
</tr>
</tbody>
</table>

### Career Counseling

Students Served by Classification 2003 - 2004

<table>
<thead>
<tr>
<th>Classification</th>
<th>Students Served</th>
</tr>
</thead>
<tbody>
<tr>
<td>Freshman</td>
<td>76</td>
</tr>
<tr>
<td>Sophomore</td>
<td>77</td>
</tr>
<tr>
<td>Junior</td>
<td>53</td>
</tr>
<tr>
<td>Senior</td>
<td>52</td>
</tr>
<tr>
<td>Graduate</td>
<td>13</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>271</strong></td>
</tr>
</tbody>
</table>
MISSION

The mission of Student Disability Services is to act as a catalyst to:

- Advocate equal access and inclusion through Universal Design for all University of Memphis students to all University programs and activities
- Encourage understanding of disability by educating all members of the University community
- Promote development and independence of students with disabilities

SDS Goals:

- Increase independence, responsibility and accountability in students with disabilities through student learning.
- Improve student access to assistive technology on campus; increase student knowledge and use of assistive technology to increase academic independence.
- Improve retention and graduation rates for students with disabilities.

Detailed Breakdown of Disability Categories FY 2003-2004
The following general services are available to all students registered with SDS:

- Early registration
- Orientation to using disability services
- Assistance with strategic class scheduling to enhance academic success
- Semester plan for accommodations and services
- Memos to faculty about disability needs
- Advocacy relating to disability access issues
- Information and guidance on academic, social, career, and personal issues
- Orientation to and use of the Adaptive Technology Lab
- Referral to other University departments and community agencies
- Liaison with State and Federal rehabilitation agencies
- Information about specific opportunities for students with disabilities

**Services for Specific Disabilities**

1. Blind and Low Vision Impairments
2. Chronic Health Impairments
3. Communication Disorders (Deaf, Hard of Hearing, Speech)
4. Learning Disabilities & Attention Deficit/Hyperactivity Disorder
5. Mobility Impairments
6. Psychiatric Disorders
7. Traumatic Brain Injury

**Assistive Equipment & Computer Technology**

Equipped with six computer workstations with state-of-the-art adaptive-ware, including equipment for Braille and e-text production. Available for student use during regular library hours. One graduate student is available in the ATL 20 hours per week. Students may schedule appointments for adaptive equipment Instruction.
What is the best thing about SDS:

- 46 comments regarding the support received from staff
- 18 comments regarding weekly meetings
- 12 comments that were positive about specific staff
- 8 comments dealing with taking tests at SDS
- 6 comments dealing with early registration
- 5 comments regarding tutoring
- 5 comments dealing with individual positives about the SDS office
- 2 comments regarding books on tape
- 1 comment regarding support from other students
- 1 comments on the accommodations
- 1 comment regarding the Assistive Technology
- 1 comment regarding tape recording lectures

Results/Outcomes of Objectives

- Successfully transferred 4 positions from Grant Funding to University of Memphis Fuding.

- Updated the Student Disabilities Services Adaptive Technology Lab.

- Strategic use of staff and student workers in order to run a very efficient operation

- Numerous presentations about Student Disabilities Services to Undergraduate and Graduate Students, Faculty and Staff, and Prospective Students.

Total of 813 Registered Students with SDS FY 2003-2004
MISSION

The mission of the University of Memphis Student Health Services (SHS) is to provide personalized health services, education and prevention to students to enhance academic achievement, personal growth, and out of classroom learning of a diverse student population by maintaining a high quality outpatient clinic.

GOALS

(1) Enhance the University experience by improving the physical and mental health of students at the University of Memphis by providing students with quality medical care.

(2) Expand educational opportunities for all students to enhance their academic achievement and personal growth.

(3) Improve and expand the working relationship with other University of Memphis campus departments as well as local community, state and national resources.

The Health Educator collaborates with faculty and staff from various departments on campus in providing current health promotion education and activities for our students. These departments and courses include: ACAD 1100, HMSE 1101, Campus Recreation and Intramural Services (CRIS), Residence Hall Staff, Greek Organizations, and many others.

SHS offers the services of a Nutrition Educator. The Nutrition Educator addresses many nutritional issues including diabetes, heart healthy eating, athlete’s concerns, supplements, and eating disorders. Group and individual counseling is provided.
The initiation of the Student Satisfaction Survey and the results showing that 100% of surveyed students would use Student Health Services again and 98% would recommend the clinic to others.

The extent of the department’s collaboration with internal U of M departments (Psychological Counseling Unit, College of Nursing, etc.) and external organizations (Shot Nurse and Memphis Shelby County Health Department).

The success of the annual student health fair (approximately 1,000 student participants and 32 different health related campus organizations).

Over 9,000 U of M patient visits for used the clinic’s services.

Satisfaction guaranteed . . .
Student Life provides programs, services, and facilities centered around the mission of enhancing the learning experience of students. Recognizing the diversity of the student population, this is accomplished by offering a wide variety of opportunities including on-campus residence halls and apartments for both single students and families, a variety of food service options, a modern recreation center with attendant programs, the University Center and Rose Theatre, numerous student organizations (including Greek affiliations) and programs for leadership development and involvement, with a special focus on multicultural opportunities. This area also administers the Code of Student Conduct with a newly expanding emphasis on assisting students to learn ethical responsibilities. Student Life is the liaison with student religious organizations.
Other functional responsibilities of the Dean of Students:

* Student Government Association

The vision of the Student Government Association is to provide ongoing improvement in all aspects of the university experience through continuous interaction among students, faculty, and administration in an effort to challenge the administration to uphold its high standard of academic excellence while fostering an atmosphere conducive to student growth in scholastics, campus and community involvement, and cultural unification.

* Frosh Camp

Frosh Camp, a student run off-campus summer orientation, helps incoming students establish friendships, learn about what is offered on campus and begin the adjustment to life at The University of Memphis.

* Religious Life and Organizations

There are several religious houses and organizations at The U of M. The religious houses offer a place to learn and grow spiritually and also provide social service opportunities.

<table>
<thead>
<tr>
<th>Baptist Student Union</th>
<th>Barth House (Episcopal)</th>
</tr>
</thead>
<tbody>
<tr>
<td>University Catholic Student Center</td>
<td>Campus Crusade for Christ</td>
</tr>
<tr>
<td>Catholic Student Organization</td>
<td>Chi Alpha Ministry</td>
</tr>
<tr>
<td>Christian Faculty/Staff Fellowship</td>
<td>Christian Student Center</td>
</tr>
<tr>
<td>Jewish Student Union</td>
<td>Presbyterian Place</td>
</tr>
<tr>
<td>Reformed University Fellowship</td>
<td>Rivers Edge (United Methodist)</td>
</tr>
<tr>
<td>Latter Day Saints Institute</td>
<td>Muslim Student Association</td>
</tr>
<tr>
<td>Tiger Christian Fellowship</td>
<td>Wesley Foundation</td>
</tr>
<tr>
<td>Zoe Life</td>
<td></td>
</tr>
</tbody>
</table>


CAMPUS RECREATION INTRAMURAL SERVICES
Jim Vest, Director
620 ECHLES STREET
jvest@memphis.edu
678-2811
www.people.memphis.edu/studentlife/camprec

MISSION

The mission of Campus Recreation Intramural Services is to provide opportunities and experiences that contribute to the health, well-being, development and education of the University community through involvement in recreation activity.

GOALS

- Increase fitness participation through additional programming and marketing.
- Increase students, faculty, and staff participation in intramural programs by 2%.
- Provide a fun way to motivate greater participation in aquatics exercise.

Goals and Achievements

1. Creation of the Freshmen In Training and Spring Shape-Up Challenge fitness programs.

2. Continuation of the Fitness Rewards program with a greater emphasis on promotion.

3. Creation of the Swim to Destin aquatics fitness program.

4. Double the number of advertisements purchased from the Daily Helmsman promoting all programs.

Facilities

Student Recreation and Fitness Center
Larry O. Finch Recreation Center
Handball/Racquetball/Tennis Courts
Soccer/Intramural Field
Swimming Pool

Surveys indicated that the vast majority of students were satisfied with their experience at CRIS. The cardio and weight room areas were used the most.
PROGRAM AREAS

• Early Bird Swim
• Swim School
• One-On-One Swim Lessons
• Swim to Destin Aquatics Fitness Program
• Memphis Tiger Swim Club
• AED/CPR Certifications

INTRAMURAL SPORTS AND ACTIVITIES

Intramural Sports for 2003-04 included 25 programs, 666 teams and 3,954 participants

FITNESS AND WELLNESS

• Fitness Rewards Program
• Freshmen In Training
• Spring Shape-Up Challenge
• Fitness Assessments
• Group Exercise
• Personal Training
• Massage Therapy

OUTDOOR ADVENTURE/GEAR AND SPORTS RENTALS

Cash Revenue and Participant Total
June 2003 – June 2004
Participant Total 329,627
Cash Revenue $78,975.71

Membership – Faculty, Staff & Alumni
Before Renovation (1997) 278
First Year After Renovation (2000) 649
MEMBERSHIP TOTAL (2004) 1045
MISSION

Promote student development through discipline that is creative, thought provoking, and fosters the educational goals, mission, and values of the University community.

GOALS

Broaden the awareness and understanding of academic misconduct and plagiarism among students.

Foster a campus community that emphasizes and upholds the tenets of academic integrity. The Academic Discipline Committee name was changed to Academic Integrity Committee. Revised the Office’s Academic Integrity brochure.

OBJECTIVES AND OUTCOMES

Objective one:
Impose sanctions that promote modification of student behavior.

Outcome:
Students who were found responsible for alcohol and drug violations were mandated to participate in the University’s alcohol and drug program. Specifically, students participated in a minimum of three (3) counseling sessions with a psychologist.

ACCOMPLISHMENTS

In 2003/2004 there were 282 violations of social misconduct. The Office of Student Judicial and Ethical Programs adjudicated all but (9) of the social misconduct violations. Specifically, the Behavioral Standards Committee reviewed three (3) cases, Student Government Court reviewed three (3) cases, and an administrator appointed by the Vice President for Student Affairs reviewed three (3) cases. Additionally, the University Appeals Committee reviewed three (3) appeals from disciplinary body decisions. There were 37 cases of Academic Discipline referred to this office, in which 12 were appealed to the Academic Integrity Committee.
Concerns:

Over the past two fiscal years the number of cases adjudicated by this office has increased 18½ percent. This, coupled with the seemingly increasing level of disruptive, threatening and violent behaviors among students and the matriculation of more individuals with mental and/or social problems into the University community are of particular concern, given the under-staffing of this office. Additionally, this office has a need for a comprehensive database.

Collaborative Activities

- Participated in a plagiarism awareness program sponsored by Empowering Men of Color (EMOC) and the Office of Minority Affairs.

- Referred all alcohol and drug violations to Psychological Services for routine assessment, which is a part of the University’s alcohol/drug program. Additionally, cases involving anger and/or conflict are referred to Psychological Services.

- Worked with Undergraduate Programs to coordinate presentations concerning academic values and social behavioral standards of the University to ACAD 1100 classes.

- Facilitated workshops for Resident Advisors.

- Conducted a presentation on students’ rights and responsibilities for Residence Life.

- Coordinated activities of the Academic Integrity Committee, Behavioral Standards Committee, Student Government Court, and University Appeals Committee.
Student Judicial & Ethical Programs

CODE VIOLATIONS

Conduct Violations

Campus Wide Alcohol and Drug Violations

Six (6) cases in 2002/2003 and ten (10) cases in 2003/2004 were both alcohol and drug violations.

Residence Life Alcohol Violations

Residence Life Drug Violations

Physical Abuse and Threats of Harm

Disorderly Conduct

Fall 2003 Spring 2004

Fall 2003 Spring 2004
OFFICE OF MINORITY AFFAIRS

Lonnie Latham, Associate Dean
417 UNIVERSITY CENTER
llatham@memphis.edu
678-2054
www.people.memphis.edu/~minority

MISSION

The mission of the Office of Minority Affairs is to promote and advance the personal development and academic success of minority students enrolled at The University of Memphis. This is accomplished by developing and administering programs, activities and services that address the social, educational, cultural and personal needs of minority students.

GOALS

Goal I: Provide leadership initiatives for minority students

Goal II: Improve retention rate of African American students

Goal III: Educate the community on multiculturalism

Accomplishments

✓ The Third Annual Minority Student Leadership Retreat
✓ The Inaugural University of Memphis Multicultural Festival
✓ A variety of Substantial educational, entertainment, and cultural programming throughout the year
✓ Successful registration of Empowered Men of Color (EMOC) as a student organization
✓ Successful hiring of a new Minority Affairs Coordinator and Secretary
Black History Month

Month-long series of activities that create awareness of the contributions of African American culture to the United States. There were twelve major events with attendance totally over 4500.

Black Scholars Unlimited Breakfast

This event recognizes undergraduate African American students who are holders of major university and Honors scholarships. Over 400 students participated.

Minority Student Leadership Retreat

Held annually during the spring semester, the minority student leadership retreat offers student leaders an opportunity to gain necessary skills and knowledge that will enhance their abilities to become effective leaders. Approximately 35 students participated in the retreat.

Empowered Men of Color

Are concerned with the intellectual, social, and cultural issues regarding minority males on the University of Memphis campus and beyond. The group seeks to promote greater awareness and understanding of these issues on campus through brotherhood, becoming good role models, educational seminars and activities, and community service. EMOC currently has 30 members.

The Hispanic Student Association (HSA)

HAS was founded in the Spring of 1999. The organization was created to spread awareness of Hispanic culture, and give the Hispanic population of The University of Memphis a voice on campus. HSA has 35 members.

Black Student Association

BSA was founded in 1963 to enlighten individuals about the black culture; provides a support system that addresses students' academic needs; and works with the University of Memphis black alumni network that aids students' employment needs. They have 75 members.
MISSION STATEMENT

Residence Life and Dining Services is committed to student learning through the enhancement of the academic and social endeavors within the university and community through a holistic student development philosophy.

Mission Statement

The Child Development Center is committed to creating an environment that emphasizes helping each child gain a positive self-concept, self-discipline, as well as a positive attitude and feeling toward others. The Child Development Center provides a safe, clean, healthy, learning environment to provide children a sense of security, accomplishment and comfort while away from their parents.
GOALS

**Goal 1:**
Enhance learning opportunities through existing methods of student involvement in the residence halls.

**Goal 2:**
Enhance the Living Learning Community concept on campus.

**Goal 3:**
Enhance the learning components of the Freshman First Program.

**Goal 4:**
Enhance parent programs at the Child Development Center to provide opportunities for academic success.

ACCOMPLISHMENTS

During the year, Department staff facilitated more than 617 programs with approximately 5,338 students in attendance. Department staff invited in 30 faculty and staff to facilitate programs in the residence halls for students. Program topics included: Personal Development, Academic Development and Community Development.

The department served as host site coordinator and treasurer for Southern Placement Exchange (SPE) 2004 for the third year in a row. This year long effort brought more than 80 employers from 22 states and approximately 150 candidates to Memphis to interview for jobs in Student Affairs. The SPE Board voted to hold SPE 2005 at the University of Memphis Holiday Inn.

The Department opened the Tiger Learning Center (TLC) in the Spring of 2004. The TLC operates more than 80 hours a week and is available for students to utilize for quiet study, tutoring, student groups, and working on papers at 3 available computers.

COLLABORATIVE ACTIVITIES

Communication between Physical Plant and Planning and Residence Life improved in 2004. The amount of backlog work orders and cycle time of work orders drastically decreased because of shared information and the collective goal of providing better maintenance service to all residents.

Residence Life decreased the overall number of work orders given to PPP by 9.9%. Even with the loss of one maintenance supervisor, the average amount of time to complete a work order decreased.

The department collaborated with Athletic Marketing on several programs during the year. Residence Life and Dining Services collaborated in the areas of training, drug and alcohol programming, student health, student recruitment to the university, academic support, film locations, research, storage, campus recreation, Up Til’ Dawn, telecommunication and marketing.

The Freshmen First program focuses on the importance of academics in a residential setting. The program allows 450 students living in Richardson Towers the unique ability to experience a "living and learning" environment in their residence hall. Freshmen First is designed to provide a supportive and challenging experience for first year students that has proven to increase their academic success. Freshmen participants in the program have proven to have higher grade point averages than non participating freshmen. Research has shown that students who participate in this type of learning intensive program are more likely to graduate on time, and pursue graduate school.
Residence Halls

**Mynders Hall**
A women’s residence hall with capacity for 142 students.

**Rawls Hall**
A women’s traditional residence hall with double bedrooms, Rawls hall has the capacity for 304 women.

**West Hall**
A women’s residence hall with capacity for 162 students.

**Smith Hall**
A women’s residence hall with capacity for 156 students. Smith has a limited number of single rooms available for qualified upper-class students.

**South Hall**
This is a male living facility. South Hall has the capacity to hold 166 men in the dorm, suite style baths are also offered.

**Student Family Housing**
Our Student Family Housing complex offers 150 apartment units for full time students who are married and living with their spouse, and single students who are the head of households and living with dependent children.

**Carpenter Complex--Single Student Apartments and Townhouses**
The Carpenter Complex offers single students the chance to live in an apartment or townhouse style accommodation. The complex has capacity for 328 students in the apartments, and 100 students in the townhouse units.

**Richardson Towers**
A coeducational residence hall (two buildings) with capacity for 526 men and 500 women. This building offers an extended contract for students who need housing during semester breaks when the university is closed.
Richardson Towers Cafe located in Richardson Towers, 1st floor. Choose from the mouth watering Tiger BBQ selections, hickory smoked on campus. Or you may select one of the many fresh seasonal vegetables, homemade entrees the way Grandma does it, hand tossed pizza’s, burgers made your way, salad bar, made to order deli sandwiches, creative pastas, fresh baked desserts, something from the salad bar or a slice of pizza.

An all-you-care-to-eat, all the time, AWESOME value!
Monday – Thursday (continuous service):
7:30am – 8:00pm
Friday:
7:30am – 3:00pm
Saturday & Sunday: Closed

Snackbar

Cyber Cafe at FedEx Institute of Technology
Monday - Thursday:
7:30am – 7:30pm
Friday:
7:30am – 1:30pm
Saturday & Sunday: Closed

The Market Place located in University Center,

Sushi - Professional sushi chefs prepare Hand Rolled California Rolls and Seafood Delights right before your eyes. Ask for a Sample Today!

• Memphis Market - Hot Entrees prepared fresh in our kitchen with a wide selection of seasonal vegetables.

• TO M'S Burritos and Salads - Build your own burrito or enjoy our coach's favorite selection. Celebrate the Season with Tiger Dining - Tom's is 50% off on Monday's after a Tiger WIN!

• Bené Pizza - Variety of pizzas, available by the slice, including a daily vegetarian selection you have to try to believe. Our now famous rolled pizza crust, combined with garlic sticks and cinnamon sticks make this a must stop.

• Tiger Deli - Select Deli Meats sliced in house and put with our own fresh baked bread for one great sandwich. Also available are made to order salads.

• The Grill - For a char grilled burger, fries, chicken tenders or a Philly sandwich, this one is an old favorite.

The Market Place located in University Center

Monday - Friday:
7:30am – 3:00pm
Saturday:
11:00am - 5:00 pm
Sunday: Closed
MISSION STATEMENT

The Office of Student Leadership and Involvement provides programs and opportunities through which students may become meaningfully involved in campus life. Programs and activities of this department support the Student Life mission of enhancing the learning, educational growth, and development of students. Programs/initiatives consist of campus wide entertainment, cultural and educational programs (concerts, speakers, etc.), Greek organizations, volunteer service, leadership, recognition, and student organizations.

Emerging Leaders Program
Creating Leaders for the 21st Century

The Emerging Leaders Program is a four-year renewable scholarship at The University of Memphis.

WHAT IS THE EMERGING LEADERS PROGRAM?
The Emerging Leaders Scholarship Program began at The University of Memphis in 1982. Since its inception approximately three hundred students have benefited from its existence. The Program recently received national recognition as a college program that encourages character development. The Emerging Leaders Scholarship Program is comprehensive and is designed to contribute significantly to a balanced, well-rounded college experience. The four-year scholarship is awarded to approximately 20 students per year and is inclusive of a stipend to cover expenses of text books.
The Greek community at The University of Memphis has enhanced the lives of thousands of men and women since 1947.

Stats on Greek Leadership

- Over half of the U of M's Who's Who Among American College Students of 2004 are Greek
- All of the 2004 initiates of Omicron Delta Kappa are Greek
- 80% of the Orientation Guides are Greek
- 80% of the Frosh Camp Counselors are Greek
- President of Student Government Association is Greek
- Majority of the SGA Senate are Greek
- President & Vice President of Student Activities
- President of Student Ambassador Board is Greek
- The Entire Frosh Camp Executive Board is Greek
- Executive Director of Up 'Til Dawn is Greek

Women’s Panhellenic Council
- Alpha Delta Pi
- Alpha Gamma Delta
- Delta Gamma
- Kappa Delta
- Phi Mu
- Pi Beta Phi
- Sigma Kappa

Pan-Hellenic Council
- Alpha Kappa Alpha
- Delta Sigma Theta
- Kappa Alpha Psi
- Omega Psi Phi
- Phi Beta Sigma
- Sigma Gamma Rho
- Zeta Phi Beta

Interfraternity Council
- Alpha Tau Omega
- Kappa Alpha Order
- Kappa Sigma
- Phi Gamma Delta
- Pi Kappa Alpha
- Pi Kappa Phi
- Sigma Alpha Epsilon
- Sigma Chi
- Sigma Phi Epsilon

Kick Back with SAC
The Student Activities Council provides programs, events and services to the University of Memphis community.

Student Activities Collaborations
Frosh Frenzy
Volunteer Fair

Programs offered by SAC during 2003-2004

Concerts
India.Arie
Michelle Branch

Cultural Arts
Printz Dance Company
Chinese Golden Dragon Acrobats
Native American Storytelling

Social Awareness
Why Do You Hate Me Week
Unity March
Interracial Experience Forum

Lecture Programs
First They Killed My Father
Election 2004

University Traditions
Welcome Week
Spring Fling
Alternative Spring Break
Homecoming
Volunteer Fair
MISSION STATEMENT

The University Center is the common center of the University for all members of the University family—students, faculty, staff, alumni and guests. It is not just a building. It is the home for a wide variety of services, organizations, and programs that support and enhance the University mission of promoting learning.

The Michael D. Rose Theatre Lecture Hall provides additional, high-quality space for many University events. There are 930 seats with 24 mobility impaired seats/positions available in the theatre. Together, these buildings play a central role in the community life of the University.

As the “living room” or the “hearthstone” of the University, the Center provides the services, conveniences, and amenities the members of the University family need in their daily life on the campus, and for getting to know and understand one another through informal association outside the classroom.

The Center and theatre are a part of the educational program of the University. As the centers of University community life, they serve as a laboratory of citizenship, training students in social responsibility and for leadership in our democracy. Their goal is the development of persons as well as intellects.

The Center and the theatre serve as a unifying force in the life of the University, cultivating enduring regard for and loyalty to the University.
THE UNIVERSITY CENTER FACILITY

The University Center is a four-story, 186,000 square foot community center. The facility houses 11 meeting rooms, three lounges, Ballroom, Scheduling and Information Office, Market Place Cafeteria, and Automatic Bank Teller (First Tennessee).

MICHAEL D. ROSE
THEATER LECTURE HALL

Facilities within the theater include:

A 930 permanent seat theater with 24 mobility impaired seats/positions.

Large 40’ x 25’ stage.

Main lobby to handle crowds for the theater, for receptions, dinners and displays.

Entertainment lobby is a carpeted side lobby, and can be closed off from the main lobby. Used for meetings, receptions, food catering. Seats 100; (60 for catering service.)
...momentum

in

Student Affairs

2004 – 2005 Initiatives

• Learning Outcomes Emphasis
• Living/Learning Task Force
• Co-Curricular Transcript Task Force
• University Center Programming
• Master Housing Plan
• Carpenter Housing Project

Take this moment, this opportunity, this great wide-open point in your life and make it into something big. Turn it into something meaningful. Pick up speed. Floor it. Let your future gain momentum at the U of M. MOVE IT.
Thanks

Many thanks to the Student Affairs Deans and Directors for preparing their own departmental annual reports and to Becky Terry for her ongoing dedication to excellence and creativity in producing this document.