**STUDENT AFFAIRS 08-09 ANNUAL REPORT DATA**

**IMPORTANT:** Please submit by July 20, 2009 and be sure to read the form instructions. As you prepare this be sure to refer to last year's annual report and your department’s 2008-09 Planning Document.

Annual report, 2007-08  
http://www.memphis.edu/studentaffairs/annualreport0708.htm  

<table>
<thead>
<tr>
<th><strong>Department/Sub-Department Name:</strong></th>
<th>Child Development Center</th>
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<tbody>
<tr>
<td><strong>Location:</strong></td>
<td>Carpenter Complex</td>
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<tr>
<td><strong>Phone Number:</strong></td>
<td>678-5059</td>
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<tr>
<td><strong>Web Site:</strong></td>
<td><a href="http://reslifeweb.memphis.edu/reslife/childcareweb/index.html">http://reslifeweb.memphis.edu/reslife/childcareweb/index.html</a></td>
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<td><strong>Department Annual Report web link (if applicable):</strong></td>
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<tr>
<td><strong>Director Name:</strong></td>
<td>Danny Armitage</td>
</tr>
<tr>
<td><strong>Director Email:</strong></td>
<td><a href="mailto:darmitag@memphis.edu">darmitag@memphis.edu</a></td>
</tr>
<tr>
<td><strong>Number of Full-Time Staff:</strong></td>
<td>3</td>
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1. What is your BHAG? Expand the Child Development Center to accommodate 55 children including a portion open to faculty and staff. Work continues with the hope that stimulus funding may become available for the expansion.
2. Because different departments approach learning objectives in different ways, you can complete this section in one of two ways:

1. Developing a sense of community among the student parents is an important component of our learning outcomes. Students will learn who their child’s teacher is and who the staff is at the Child Development Center. The Child Development Center is not a traditional center due to enrollment by the hour, which makes the parents getting to know each other and the staff very difficult. We planned several activities to help parents learn.

   a. A planned a family cook-out at the center in September with 80 attending. The parents had time to talk with teachers and other parents in a relaxed unhurried setting. 92 student parents for the fall semester, 58 student parents attending: 64% involvement (numbers are approximate due to understanding role of parents and grandparents and some children with two guests).

   b. In April the center hosted a Spaghetti Dinner/Art Show for our parents with 60 attending. This gave parents the opportunity to be in the center and see some of the projects the children were involved in. 72 student parents for the spring semester, 45 student parents attending: 65% involvement (numbers are approximate due to understanding role of parents and grandparents and some children with two guests).

   c. Grandparent Day is offered in November and had about 45 Grandparents attend. This was another way for the center to connect with the center families, since some children live with their grandparents.

2. Parents will learn key components of the Child Development Center’s curriculum and how they can use the information to help with their child’s learning.

Spring Parent Survey Results: N: 48

- Did you receive the parent notes and weekly not from our High Reach Learning Curriculum? 85% yes 15% no
- Were you able to use these notes to spend time helping your child? 80% yes 11% no
- Did you and your child read together? 85% yes
- Did you attend the Annual Children’s Art Show? 74% yes

3. Address the reasons for any primary plans and projects in your 2008-09 planning document that were not undertaken or achieved.

Planning Document 2008-2009
Child Development:
- Expand the Child Development Center
- Develop Marketing Strategies that Double Enrollment
Expansion was not funded and the marketing plans were postponed due to capacity with the CDC.

4. If applicable, provide detailed utilizations numbers for 08-09
   1. The center enrolled 189 children during 08-09. This served 164 student parents.
   2. The center offered workshops in child abuse (20 student parents attended) and Children’s Learning Styles (21 student parents attended).

5. Report any additional data that demonstrates how your department supports the persistence and graduation of students.

Spring Semester 09 Parent Survey
98% reported Childcare as very important
54% reported that Childcare enabled the student to continue their education
47% reported that it is difficult to find childcare offcampus

6. If your planning document for 08-09 included departmental goals apart from student learning outcomes, please list them and briefly discuss progress made toward each goal, along with any appropriate supporting data. Also address any departures from your plans.

   1. To retain the 3 star rating from The State of Tennessee.
   2. Reapply for National Accreditation.

   We retained our State rating and were reaccredited for 3 years.

7. List any revenue producing initiatives and results:

   The Center applied for a CCAMPIS Grant from the Federal Department of Education.

8. Individual staff and student accomplishments:

   Angie Wilson- Passed CPS exam (Certified Professional Secretary)
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<tr>
<td><strong>Margaret Scott-</strong> Was elected Vice-President for the Memphis Association for the Education of Young Children.</td>
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<td>Received a Certificate of Commendation from Shelby County Government and a Certificate of Appreciation from the State of Tennessee.</td>
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<td><strong>9.</strong> Additional bragging points for department – list anything else that top administrators should know about your area:</td>
<td>Margaret Scott, Jenina Cantler, Joy Stout and Stephanie Blaisdell worked as a team to write a CCAMPUS grant. We are expecting results from the proposal in late September or early October.</td>
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<td><strong>10.</strong> You may paste any complimentary emails or other attributable quotes that reflect well on your department here.</td>
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<td><strong>11.</strong> Submit any photos that portray your department’s 2008-09 activities by placing them in your O Drive and notifying Rachel of the location.</td>
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