**Department Name**  Child Development Center

**Location**  Carpenter Complex

**Phone Number**  678-5059

**Web Site**  http://reslifeweb.memphis.edu/reslife/childcareweb/index.html

**Director Name**  Danny Armitage

**Director Email**  darmitag@memphis.edu

**Number of Full-Time Staff**  3

**Mission** The Child Development Center is committed to creating an environment that has an emphasis on helping each child gain a positive self-concept, self-discipline, as well as a positive attitude toward others. The Center provides a safe, clean and healthy learning environment that promotes a sense of security, accomplishment and comfort while away from their parents.

**Major departments/functions/offices/responsibilities - brief listing**

The Center provides assistance to children and students with children in the following capacities:
- Meal programs (breakfast, lunch and dinner)
- A learning curriculum for each appropriate age group
- Programs designed for parent involvement and support
- An after school program with an appropriate learning curriculum
- Field trips to area museums and learning sites

**3 main departmental goals and related accomplishments/results for 05-06**

**Goal #1** The Child Development Center will maintain a quality program that employs highly qualified personnel.
Results/Accomplishments #1A  The center retained 80% of the temporary teaching staff, many of which have been on staff for two years.

Goal #2  Retain accreditation from the National Accreditation Commission for Early Care and Education Standards and maintain a 3 Star rating from the Department of Human Services.

Results/Accomplishments #2A  The 3 Star state rating is completed and the center has achieved the highest scores possible in all areas.

Results/Accomplishments #2B  The national re-accreditation process has begun and will be completed during the spring semester.

Goal #3  Increase parent involvement in the activities of the center.

Results/Accomplishments #3A  The Center had 23 different parents attend 5 workshops during the 05-06 academic year. 32% of the parent population served attended workshops. This was an approx. increase of 19% over prior year.

Initiative #1:  The playground was expanded to meet the future growth of the Center and to improve the quality of outside activity for the children.

Initiative #2:  Expansion plans were designed with the assistance of Campus Planning and Design.

Up to 3 student learning objectives and outcomes for 05-06

Student learning objective #1  Parents will learn the key functions of the Child Development Center's curriculum and how it impacts their child's literacy.

Assessment Method #1:  Post Program Focus Group

Outcome #1  10 Parents stated during a post focus group that they learned how the curriculum impacted their child and how they could be supportive of the program at home.

Student learning objective #2  Parents will learn how to better manage personal finances through a debt management program.

Assessment Method #2:  Post Program Focus Group

Outcome #2  Seven parents stated that they learned strategies in managing personal debt.

3 main bragging points for department - Optional

Bragging point #1  The center raised over $1,500.00 for St Jude during the Trike-a-thon this year.
Bragging point #2  The Child Development Center has raised revenue by nearly 96% in the last 3 years.

Community Involvement and Partnerships:  Margaret Scott is training to be a validator for the National Accreditation Commission.

Collaborative Efforts:  The Child Development Center has partnered with Adult and Commuter Services on programs for parents. They have also partnered with the College of Education for student observations and internships.

What students learn from Student Affairs:  Students associated with the Child Development Center have been provided information on the following offices and services: Residence Life, Educational Support Program, Adult and Commuter Services and Financial Aid.

Contact summaries for the 05-06 year as applicable - headcount counseling sessions, cases, programs help, students housed, children housed, children cared for, tests administered, interviews hosted, etc.

The Center served 73 parents in the fall and 76 parents in the spring semester. The Center served 89 children in the fall and 93 children in the spring semester. The Center had 40 parents attend 5 workshops during the 05-06 academic year. The Center has raised revenue by nearly 96% in the last 3 years.

3 Main initiatives for 06-07

Initiative #1  Expand the Center and open in January of 2007 with a capacity of 58 children.

Initiative #2  Restructure the staffing to best meet the children's needs and maintain financial stability of the program.

Initiative #3  Explore grant funding opportunities to expand the after school program.